



MEDIATORS WITHOUT BORDERS®

Dear Registrant,

Welcome to the Mediators Without Borders 40 hour Mediation certificate course! This course consists of a two part study beginning with online learning of the mediation background materials and ending with the live classroom instruction at Omega Insitute, May 24-27, 2013. Students are required to read the two textbooks (texts are worth 7 hours of login activity) and complete the additional 28 logged hours in the online campus prior to attending the live classroom training. Students who do not have time to complete the readings and online material review may still participate in the live classroom. These students will have 30 days after the live training to complete the required coursework.

The online campus is self-paced and does not include professional instruction. There are no exams or tests required; however, there are assignments and exercises that we recommend you perform as part of your certificate course.

This letter provides you with the following timeline for your study now that you have successfully enrolled:

1. Omega Institute will process your registration and provide your name and email address to Mediators Without Borders.
2. There are two texts required for the course, *In Justice, in Accord* by Shauna Ries and Susan Harter (can be purchased online at the following link: [Booklocker](#)) and *Touchstone Skills for Authentic Communication* by Shauna Ries and Susan Harter (faculty will provide you with a PDF copy).
3. Mediators Without Borders will send you an email with directions on how to enter the online campus to review the background materials for the 40 hour mediation certificate course. Your participation in the online campus must include a minimum of 35 contact hours consisting of any combination of the following activities:
 - reading the two texts for the course
 - completing any online assignments you choose, and
 - reading articles related to alternative dispute resolution (must be at least 3 pages each)
 - participating in the Wednesday evening teleconference role plays or listening to any of the archived cases held in the online campus (*These hours, either observation or direct participation, are achived by attending the Wednesday evening teleconference role plays at 6 pm mountain standard time or by listening to audio archives of past role plays that are stored in the online campus. The schedule and notices will be available to you in the online campus*).
 - You will be required to keep a log of your activities on the sheet provided with this letter and turn this activity log into the instructor at the first day of the live classroom training at Omega in May.
4. Omega will be your primary contact for any questions regarding the live classroom training in May.
5. Mediators Without Borders will be your primary contact for any questions or issues with the online training environment. You will be given contact information for the online campus within two weeks upon regsitration.

I would like to welcome you personally to this dynamic and comprehensive mediation certificate course! And look forward to meeting you at Omega in May!

Warm regards,



Shauna Ries